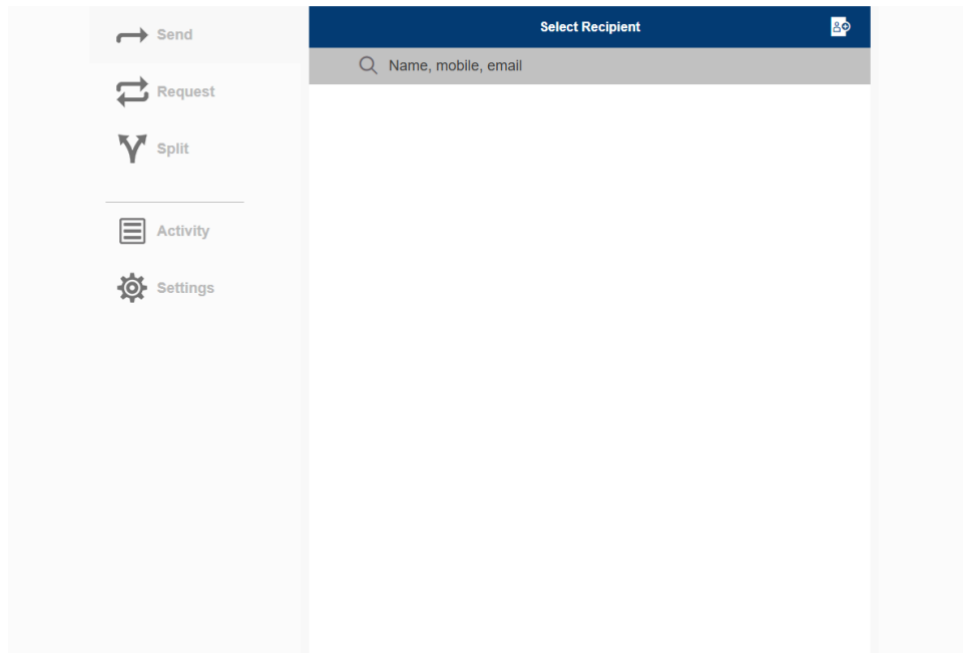
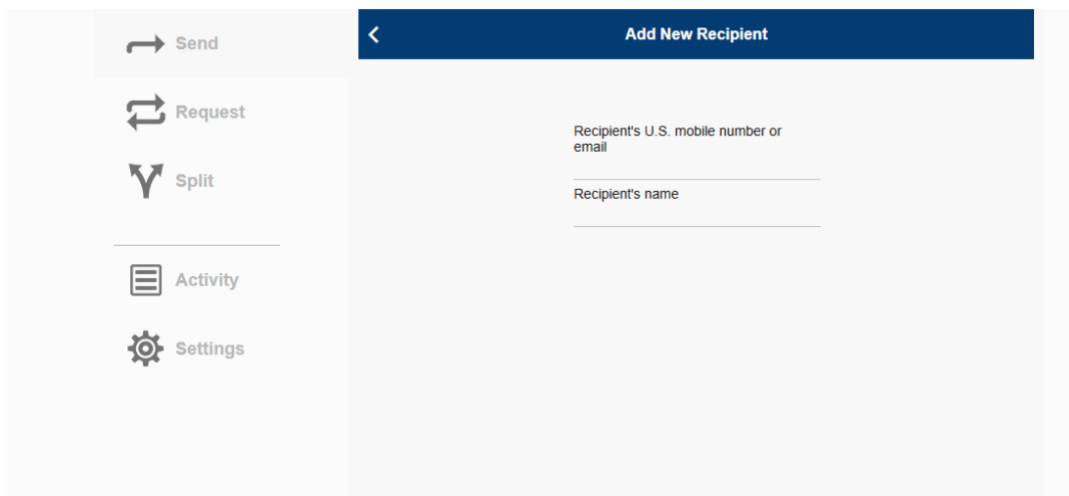


## Zelle® Payee Set Up Instructions – Commercial Online Banking

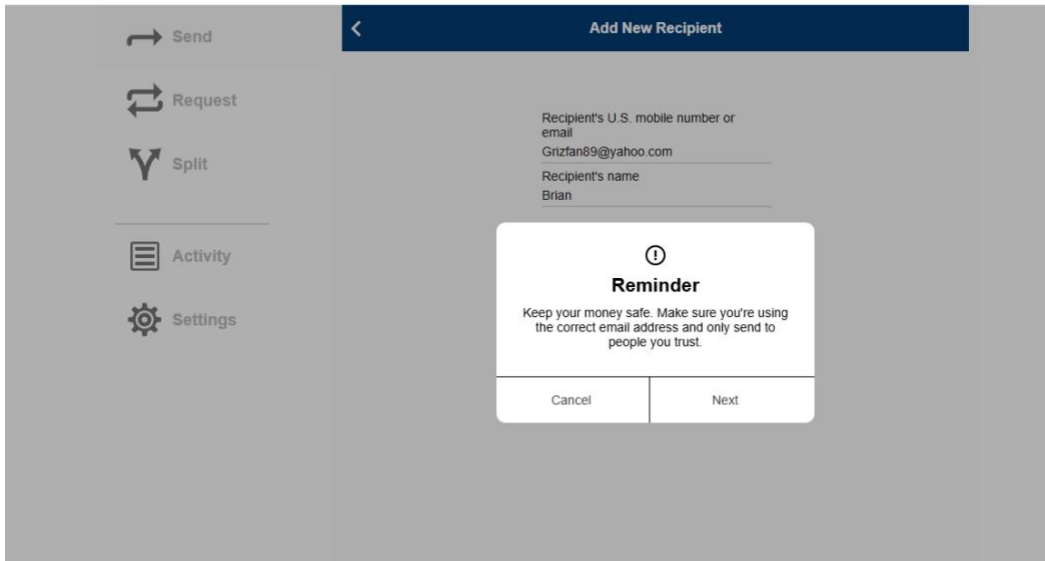
1. Log into Columbia's Commercial Online Banking or Commercial Mobile app.
2. Select Money Movement (Menu Option).
3. Select Send Money with Zelle®.
4. Click on the Plus icon (top right).



5. Enter Contact Name, Mobile Phone Number or email.



6. You will receive a pop-up to ensure users verify the payee information.



7. You may now continue to send your payment to new contact.